

Withdrawal of Seat and Refund of Fee

COUNSELLING FEE :

- a. There is no fee for registration of Counselling, however the candidate will have to deposited Seat Acceptance Fee ₹ 40,000/- which will be inclusive of part of 1st Semester Fee (₹ 38000+ ₹ 2000 Counselling charges) through HDFC payment gateway available on the website. After depositing fee, details of depositing fee along with other testimonials, the candidate has to go for verification of documents at any Reporting Center.
- b. Candidate who have been deposited fee in first round or second round of Counselling and allotted a seat, but interested to participate in 3rd and Final round, not required to deposit Seat Acceptance Fee again;
- c. Candidate who have been deposited fee in first round or second round of Counselling and not allotted any seat, same fees will be considered for 3rd and Final round.

WITHDRAWAL (QUIT) FROM THE ALLOTTED SEAT AND FEE REFUND POLICY :

- A. **Where 100% of deposited fee (₹ 38000) is permitted** (except the Counselling fee of ₹ 2000/-).
 - i. Candidates who participated but could not be allotted seat during 3rd and Final Round of Counselling are eligible for refund ₹ 38000/-;
 - ii. Candidates who have been allotted seat during first and second rounds of Counselling but withdraw on-line through the system as per schedule. (Schedule of withdrawal shall be given during Counselling) are eligible for refund ₹ 38000/-;
 - iii. Candidate who have been allotted seat during first and second rounds of Counselling and deposited fees online but not reported at Reporting Center for verification of documents within time period, his/ her seat will be treated as Cancelled are eligible for refund ₹ 38000/-;
- B. **Where part refund of fee is permitted** (under this category total amount to be forfeited is ₹ 2000 +₹29100 which equivalent to 50% of first Semester Fee ₹ 58200)
 - i. Candidates who have been allotted seat during first, second & final rounds of Counselling and could not withdraw through the system (on-line only) as at A (ii) above and not even reported for admission at the allotted Institute are eligible to get refund only ₹ 8900/-.
 - ii. Candidates who have been allotted seat through first, second & final rounds of Counselling and reported to the allotted Institute but did not attend any class are eligible to get refund only ₹ 8900/-

Seat Acceptance Fees (₹ 40000 (38000+2000)) out of total First Sem Fee(₹ 58200+6500*=64700) will be collected at the time of Counselling. Counselling Fee ₹2000/- not refundable. Remaining fee i.e. Rs.26700/- will be collected by their Institute.		
Particulars	Period	Eligible for Refund
Withdrawal during First Round	10 th June to 14 th June 2019	₹38000/-(40000-2000)
Withdrawal during Second Round	21 st June to 25 th June 2018	₹38000/-(40000-2000)
Withdrawal thereafter	After 25 th June, 2019	Rs.8900/-

- C. **Where No Refund is applicable**(except Caution Money of ₹ 6500/- if paid while reporting at the allotted institute)
 - i. After commencement of class.