

### WITHDRAWAL AND REFUND POLICY

**A. Where 100% of deposited fee(Rs.38500) is permitted (except the Counselling fee of Rs.1500/-).**

- i. Candidates who could not be allotted seat during 3<sup>rd</sup> and Final (Spot) Round of Counselling are eligible for refund Rs.38500/-;
- ii. Candidates who have been allotted seat during first and second rounds of Counselling but withdraw on-line through the system as per schedule. (Schedule of withdrawal shall be given during Counselling) are eligible for refund Rs.38500/-;
- iii. Candidate who have been allotted seat during first and second rounds of Counselling and deposited fees online but not reported at Reporting Center for verification of documents within time period, his/ her seat will be treated as Cancelled are eligible for refund Rs.38500/-;

**B. Where part refund of fee is permitted (under this category total amount to be forfeited is Rs.1500 + 50% of Semester Fee Rs.58200 = Rs.30600)**

- i. Candidates who have been allotted seat during Ist, IInd & 3<sup>rd</sup> and Final (Spot) Rounds of Counselling and could not withdraw through the system (on-line only) as at A (ii) above and not even reported for admission at the allotted Institute are eligible to get refund only Rs.9400/-.
- ii. Candidates who have been allotted seat through Ist, IInd & Spot Rounds of Counselling and reported to the allotted Institute but did not attend any class are eligible to get refund only Rs.9400/- ;

| Part fees (Rs.40000(38500+1500)) out of total First Sem Fee(Rs.58200+6500*=64700) will be collected at the time of Counselling. Counselling Fee Rs.1500/- not refundable. |                        |                          |
|---|------------------------|--------------------------|
| Particulars   | Period                 | Eligible for Refund      |
| Withdrawal during First Round   | 7th to 12th June 2018  | Rs.38500/-(40000-1500)   |
| Withdrawal during Second Round  | 19th to 22nd June 2018 | Rs.38500/-(40000-1500)   |
| *50% of total fee (58200/2=29100)   | After 22nd June 2018   | Rs.9400/- (38500-29100)* |

**C. Where No Refund is applicable(except Caution Money of Rs.6500/- if paid while reporting at the allotted institute)**

- i. After commencement of classes.