

## 1. INTRODUCTION & SCHEME OF EXAMINATION

The Ministry of Human Resource Development (MHRD), Government of India (GOI) has established the National Testing Agency (NTA) as an independent autonomous and self-sustained premier testing organisation under the Society Registration Act 1860 for conducting efficient, transparent and international standard tests in order to assess the competency of candidates for admissions to premier higher education institutions. NTA will conduct the **National Council for Hotel Management Joint Entrance Examination 2020 (NCHM JEE 2020) in CBT mode** for admission to the B.Sc. Course in Hospitality and Hotel Administration (B.Sc.HHA) across the country.

## 2. NATIONAL COUNCIL FOR HOTEL MANAGEMENT AND CATERING TECHNOLOGY

National Council for Hotel Management & Catering Technology (NCHMCT) is **an autonomous body under Ministry of Tourism, Government of India**. The Council centrally run and regulates academics for B.Sc. Hospitality & Hotel Administration and ten other structured courses of study that are imparted at the affiliated **21 Central Institutes of Hotel Management, 25 State Government Institutes of Hotel Management, 01 Public Sector Undertaking and 24 Private Institutes of Hotel Management**. All Institutes follow standardised course curricula prescribed by the Council for different professional programs.

Quality of education and training provided by the Institutes help students to emerge as professionally qualified personnel for hospitality and other allied service sectors. The Council has till date trained more than one lakh Hospitality Managers, Executives and other operational personnel. Its alumni from affiliated Institutes occupy key positions in the hospitality industry as well as in allied industry both in India and abroad.

## 3. B.Sc. HOSPITALITY & HOTEL ADMINISTRATION PROGRAM

The Bachelor of Science program in Hospitality and Hotel Administration is offered jointly by the National Council for Hotel Management and the Indira Gandhi National Open University. The Three-Year (Six Semester) course equips students with all the required skills, knowledge and attitude to efficiently discharge supervisory responsibilities in the Hospitality sector. The program involves in-depth laboratory work for students to acquire required knowledge and skill standards in the operational areas of Food Production, Food & Beverage Service, Front Office Operation and House Keeping. It also provides managerial inputs in Hotel Accountancy, Food Safety & Quality, Human Resource Management, Facility Planning, Financial Management, Strategic Management, Tourism Marketing and Management. The B.Sc.HHA program (Generic & Vegetarian) is available along with the Vegetarian candidates in all the affiliated Institute of Hotel Management but only **vegetarian practical** option is available for vegetarian candidates. However, other theory classes will be at par with the other students.

## 4. CAREER OPPORTUNITIES FOR HOSPITALITY GRADUATES

Global growth and development of tourism have opened up innumerable openings. As a result, the graduating students can look forward to career opportunities as;

- Management Trainee in Hotel and allied hospitality industry;
- Kitchen Management/Housekeeping Management positions in Hotels after initial stint as trainee;
- Flight Kitchens and on-board flight services;
- Indian Navy Hospitality services;
- Guest/Customer Relation Executive in Hotel and other Service Sectors;
- Management Trainee/Executive in international and national fast food chains;
- Hospital and Institutional Catering;
- Faculty in Hotel Management/Food Craft Institutes;
- Marketing/Sales Executive in Hotel and other Service Sectors;
- Railway Hospitality and Catering Services;
- State Tourism Development Corporations;
- Shipping and Cruise lines;
- Resort Management;
- Self-employment through entrepreneurship and
- Multinational companies for their hospitality services.

About 95% of the graduates are employed by Hospitality and other service sectors through on-campus and off-campus recruitment processes.

## 5. ELIGIBILITY FOR ADMISSION

### QUALIFYING EXAMINATION:

A pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects. Candidate must have passed English as a subject of study (core/elective/functional) in the qualifying examination.

Those appearing in 10+2 or equivalent examination can also appear in JEE 2020 on provisional basis. Provisional admission will stand cancelled if proof of having passed the qualifying examination (10+2 or its equivalent) is not submitted at the time of counselling or at the time of admission or latest by **30.09.2020**

The offer of admission is subject to verification of original certificates/documents at the time of admission. If any candidate is found ineligible at a later date even after admission to an Institute, his/her admission will stand cancelled.

### QUALIFYING EXAMINATIONS FOR INDIAN STUDENTS

- Plus two level examination in the 10+2 pattern of Senior Secondary education of any recognized Central/State Board, such as Central Board of Secondary Education and Council for Indian School Certificate Examination or State Boards of Secondary Education.
- Intermediate or two-year Pre-University Examination conducted by a recognized Board/ University.
- General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) level.
- High School Certificate Examination of the Cambridge University.
- Any Public School/Board/University Examination in India or in a foreign country recognized by the Association of Indian Universities as equivalent to 10+2 pattern of Senior Secondary education.
- H.S.C. Vocational Examination approved by NCVT and SCVT of concerned state.
- Senior Secondary School Examination conducted by the National Open School with a minimum of five subjects including English as one of the Subjects, result of which should be available up to **30.09.2020**.

### AGE LIMIT

For candidates from General and OBC categories, upper age limit is **25 years** as on **01.07.2020**. Candidates born on or after **July 01, 1995** are eligible. In the case of Scheduled Caste and Scheduled Tribe candidates, upper age limit is **28 years** as on **01.07.2020**. That is SC/ST candidates born on or after **July 01, 1992** are eligible. Upper age limit for Physically Challenged candidates shall be reckoned as per the category he/she belongs to i.e. General /EWS/SC/ST/OBC. Date of birth as recorded in the Secondary Education Board/Pre-University Certificate shall be the authentic proof that will be accepted. At the time of counselling, this certificate must be produced in original as a proof of age, failing which the candidate will not be considered for counselling/admission.

### PHYSICAL FITNESS

All qualified candidates will have to submit a physical fitness certificate **of carrying out practical claims as required in course** at the time of admission from a Registered Medical Practitioner in the prescribed format given at **Annexure - 1**

## 6. RESERVATION

For admission to a participating institute, please see the reservations applicable in that particular Institute. In case of institutes run by Central Government, 15% of the seats are reserved for the category Scheduled Caste (SC), 7.5% for the category Scheduled Tribe(ST), 27% for the category Other Backward Classes belonging to the "Non Creamy Layer"(OBC-NCL) and 10% for the Economically Weaker Section(EWS). Each category will have 5% reservations for Persons with Disabilities (PwD) as defined in The Rights of Persons with Disabilities Act, 2016(RPwD Act2016).

Other Backward Classes-Non Creamy Layer(OBC-NCL) are as per the Central List of Other Backward Classes available on National Commission for Backward Classes (NCBC), Government of India website [www.ncbc.nic.in](http://www.ncbc.nic.in). Thus, the candidates falling in this list may mention OBC in the Category Column. State list OBC Candidates who are not in OBC-NCL (Central List) must choose General.

Persons with Disabilities (PwD) means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. "Specified Disability" means the disabilities as specified in the Schedule of the RPwD Act 2016.

In addition to the above, 10% seats are reserved for EWS, the Individuals who are not covered under reservations for Scheduled Castes, Scheduled Tribes and Other Backward Classes and whose families have a gross annual income of less than ₹8 lakh. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar or above level Land and Revenue officer of the area where the applicant normally resides.

No change in the category will be entertained after the last date of NCHM JEE 2020 application form and non subsequent changes will be effective for NCHM Score 2020.

#### **RESERVATION FOR KASHMIRI MIGRANT** (Subject to notification from Ministry of HRD for academic session 2020-21)

One seat (Supernumerary) in each Central and State Government affiliated IHM is provided for Registered Kashmiri Migrants. Such applicants shall have to qualify the JEE 2020. Candidates registered with different State Govt. should produce proof of registration in original at the time of Counselling and at the time of admission to the Institutes.

#### **7. SCHEDULE FOR EVENTS WITH DATES**

EVENTS	DATES	
On-line submission of Applications Form	From 01.01.2020 to 20.03.2020	
Date for the uploading of scanned images of Candidate's Photograph and Signature	From 01.01.2020 to 20.03.2020	
Date for the successful final transaction of Fee	From 01.01.2020 to 20.03.2020	
Through Credit/ Debit Card	From 01.01.2020 to 20.03.2020	
Through Net Banking upto 11.50 p.m.	From 01.01.2020 to 20.03.2020	
Fee payable for NCHM JEE 2020	General/ Non Creamy Layer OBC	Rs.900/-
	EWS	Rs.700/-
	SC/ST/PwD / Transgender	Rs.450/-
Date of Examination	<b>25<sup>TH</sup> April, 2020(Saturday)</b>	
Time of Examination	09.30 a.m. to 12.30 p.m.	
Printing of Admit Cards from NTA's Website	From 7th April, 2020	
Display of recorded responses and Answer Keys for inviting challenges on NTA's website	Date shall be displayed on the NTA's Website	
Declaration of Result on NTA's website	By 15 <sup>th</sup> May, 2020	

The Candidates shall report at the Examination Centre two hours before the commencement of the examination. Candidates shall not be permitted to enter in the Examination Hall/ Room after 09.00 a.m.

#### **8. INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM**

Candidates have to apply for NCHM JEE 2020 "Online " only by accessing the website [www.nchm.nta.nic.in](http://www.nchm.nta.nic.in). The application Form other than online mode would not be accepted, in any case. Only one application is to be submitted by a candidate will be accepted. One can get link to the on-line application portal from [www.nchm.gov.in](http://www.nchm.gov.in) also.

It is suggested that candidate have the following ready before starting the filling of the application form:

- A computer with good internet connectivity
- Candidate's all qualification details
- Scanned clear passport photograph in JPG/JPEG format (size between 10kb -200kb)
- Scanned clear signature in JPG/JPEG format (size between 4kb- 30kb)
- A valid e-mail Id as all communication will be made on this e-mail Id
- A valid mobile number as all information via SMS will be sent to this number
- A valid debit/credit card or Net banking account if you want to pay ONLINE
- Download information Bulletin. Read it carefully to ensure your eligibility and acquaint with the requirements for submission of Online Application Form.
- No correction can be made at a later stage after submission of an application. **No change will be accepted through offline mode i.e. through fax/application including e-mail etc.**
- Follow following four (4) Steps to apply online:

**Step-1: Register for online application form and note down system generated application number.** The candidate should supply the details while filling the online Application Form and is also required to create PASSWORD and choose Security question and enter his/her Answer. After successful submission of the personal details, Application number will be generated and it will be used to complete the remaining steps of the application form and will also be required for all future correspondence. For subsequently logins, candidate will be able to login directly with the respective system generated Application Number and created Password.

**Step-2: Complete the Application Form :** Candidate can login with the system generated Application Number and created Password for completing the Application Form.

**Step-3: Upload Scanned Images of candidate photograph and candidate signature.**

- 1.Scanned photograph and Signature should be in JPG/JPEG format.
- 2.Size of scanned photograph should be between 10kb to 200 kb.
- 3.Size of scanned signature should be between 4 kb to 30 kb.
- 4.The photograph should be coloured or black/white (but clear contrast).

Note: Upload the correct Photograph and Signature as the facility for correction in images will not be given.

**Step-4: Payment by Debit/Credit Card/ Net Banking:** The candidate has to select Debit/Credit Card/ Net Banking option to pay the application fee and follow the online instruction to complete the payment of fee. After successful payment, candidate will be able to print the confirmation Page. In case the confirmation page is not generated after payment of fee then the transaction will be cancelled and amount will be refunded to the candidate's account. However, the candidate has to make another transaction, in case the Confirmation Page is not generated.

**Steps can be done together and separately also.**

**Note:**

- i) The final submission of online Application form will remain incomplete if Step-2, Step-3 and Step-4 are not completed. Such forms will stand rejected and no correspondence on this account will be entertained.
- ii) No request for refund of fee once remitted by the candidate will be entertained.
- iii) The entire application process of NCHM JEE-2020 is online, including uploading of scanned images, Payment of Fees and Printing of Confirmation page, **Therefore, candidates are not required to send/submit any documents(s) including Confirmation page to NTA through Post/By Hand.**
- iv) Candidates are advised to keep visiting the NTA's website regularly for latest updates and to check their SMS/e-mails.
- v) The NTA can make use of the data generated for the purpose of research and analysis.

All the candidates who have submitted the online application and paid the examination fee till last date will be allowed to appear in NCHM JEE 2020 and their admit cards will be uploaded on the website as per schedule. The NTA do neither verify the information filled by the candidates in application form nor verify any certificate of category/ educational qualification for deciding the eligibility of candidates. The certificates of educational qualification and category (if applied under reserved category) will be verified by the concerned institution. The candidates are, therefore, advised to ensure their eligibility and the category (if applying under reserved category). The NTA will, in no way, be responsible for any wrong/ incorrect information furnished by the candidate(s) in their online application form. The letter/e-mail in this regard will not be entertained by the NTA.

The candidates are required to check the status of fee payment at NTA website([www.nchm.nta.nic.in](http://www.nchm.nta.nic.in)) and if the status is 'OK' the candidate will be able to take the **printout of Confirmation page**. In case, the fee payment status is not 'OK' the candidates are advised as following:

- If the fee is paid through credit/ debit card and status is not OK, it means the transaction is cancelled and the amount will, automatically, be refunded to concerned credit/debit card within 15 days. Therefore, such candidates have to pay the fee once again and ensure the "OK' fee status.

## 9. TEST PATTERN

The medium of Question Paper is English and Hindi only.

SNo	Subject	No. Quest	Duration
1	Numerical Ability and Analytical Aptitude	30	03.00 hrs
2	Reasoning and Logical Deduction	30	
3	General Knowledge & Current Affairs	30	
4	English Language	60	
5	Aptitude for Service Sector	50	

<b>GRAND TOTAL</b>	<b>200</b>	
<b>Marking Scheme for MCQs</b> <ul style="list-style-type: none"> <li>• Numerical Ability and Analytical Aptitude</li> <li>• Reasoning and Logical Deduction</li> <li>• General Knowledge &amp; Current Affairs</li> <li>• English Language</li> <li>• Aptitude for Service Sector</li> </ul>	Correct Answer	Four Mark(+4)
	Incorrect Answer	Minus one mark(-1)
	Unanswered/ Marked for Review	No Mark ( 0)

At the test centre, each candidate will be seated at a desk with a computer terminal and he/she will be provided with rough papers for calculations and a **Pen/Pencil**. After the test, candidate must leave the rough papers at the desk. Rough work can not be done on any other paper/ sheet, as nothing will be allowed inside the examination room/ hall.

Candidates are NOT allowed to carry Instrument/Geometry/Pencil box, Handbag, Purse, Any kind of Paper/Stationery/ Textual material (printed or written material), Eatables and Water (loose or packed), Mobile Phone/ Ear Phone/Microphone/ Pager, Calculator, Camera, Tape Recorder, any metallic item or electronic gadgets etc. in the examination Room/Hall.

## 10. MERIT LIST

All India merit list of candidates shall be prepared on the basis of marks secured in the NCHM-JEE Computer Based Test(CBT). In case candidates secure equal marks, the merit will be determined as under;

- i) Candidate securing higher marks in English component of JEE shall rank higher,
- ii) In case of candidates securing equal marks in NCHM-JEE, as well as in English component of NCHM-JEE, then the candidate securing higher marks in Service Aptitude Component of NCHM-JEE shall rank higher,
- iii) In case of tie in (i) and (ii) above, the candidate older in age shall rank higher.

### Result of CBT Test

Result of Computer Based Test shall be announced on the NTA's web site: [www.nchm.nta.nic.in](http://www.nchm.nta.nic.in) and [www.nchmcounselling.nic.in](http://www.nchmcounselling.nic.in) by 15<sup>th</sup> May 2020.

## 11. CITIES/ TOWNS OF NCHM JEE 2020 EXAMINATION CENTERS

The Centres(Cities) where the NCHM JEE 2020 will be conducted are given in **Annexure-2**. While applying, candidates have to select any four cities of their choice. The efforts will be made to allot city of examination to the candidates in order of the choice opted by them in their application form. The decision of the NTA regarding allotment of Centre shall be final. No further correspondence or request shall be entertained in such case.

## 12. DISPLAY OF ANSWER KEYS AND RECORDED RESPONSES FOR CHALLENGES

After the NCHM JEE 2020 examination, the NTA will display answer keys & recorded responses of multiple choice questions on the NTA's website [www.nchm.nta.nic.in](http://www.nchm.nta.nic.in). The details of the date shall be displayed on the NTA's website. The candidates, who are not satisfied with the answer keys and recorded responses, may challenge by filling online application form and paying a processing charge of Rs.1000/- per question. The processing charge can be paid by credit/debit card/net banking. The processing charge once paid is non-refundable.

The NTA's decision on the challenges shall be final and no further communication will be entertained.

## 13. NCHM JEE RANK

The result will be compiled on the basis of final answer keys. No grievance with regard to answer key(s) after declaration of result of NCHM JEE 2020 will be entertained. The raw (actual) marks obtained by a candidate will be considered further for computation of the result of NCHM JEE 2020. No score card will be dispatched to the candidates and the candidates are advised to download their score cards from the website: [www.nchm.nta.nic.in](http://www.nchm.nta.nic.in) only.

There shall be no provision for re-valuation/re-checking of the Score. No correspondence in this regard shall be entertained.

The National Testing Agency (NTA) is an examination conducting body and will provide NCHM Score 2020. The NTA does not collect the information regarding total number of seats available in the institutions and reservation criteria followed by the institutions.

## 14. TEST PRACTICE CENTRES

National Testing Agency (NTA) has established a network of Test Practice Centres spread all over India to help the students aspiring to appear in examinations to be conducted by the NTA from 2019 onwards. The students can practice and train themselves before the examination for the “Computer Based Test (CBT) “mode of examinations.

The experienced, qualified and professional Nodal officer and staff available at the TPC will help and motivate the students to clear their doubts and solve problems and to make them familiar with the CBT mode of examinations.

For details see the NTA Website [www.nta.ac.in](http://www.nta.ac.in)

#### **15. CODE OF CONDUCT FOR CANDIDATES**

Candidates shall maintain perfect silence and attend to their Question Paper only. Any conversation or gesture or disturbance in the Examination Room/ Hall shall be deemed as misbehaviour. If a candidate is found using unfair means or impersonating, his/her candidature shall be cancelled and he/ she will be liable to be debarred for taking examination either permanently or for specified period according to the nature of offence.

Candidates are not allowed to carry any textual material, Calculators, Pen, Slide Rules, Log Tables, and Electronic Watches with facilities of calculator, printed or written material, and bits of papers, mobile phone, pager or any other device, except the Admit Card inside the Examination Room/Hall. If any candidate is in possession of any of the above item, his/her candidature will be treated as unfair means and his/her current examination will be cancelled and he/she will also be debarred for future examination(s) and the equipment will be seized.

The decision of NTA on unfair means will be final and no correspondence will be entertained in this regard.

#### **16. GUIDELINES TO CANDIDATES FOR COMPUTER BASED TEST (As per NTA Brochure)**

Candidates MUST bring the following documents on the day of examination at the test centre. Candidates who will not bring these will not be allowed to sit in the examination.

- Print copy of Admit Card downloaded from NTA’s website
- One passport size photograph (same as uploaded on the Online Application Form) should be taken for pasting on the specific space in the attendance sheet at Centre during NCHM Examination.
- Any one of the authorized photo IDs(must be original, valid and non-expired)- PAN Card/ Driving License/ voter ID/ Passport/ Aadhaar Card (with photograph/ Ration Card/ Student ID)
- PwD certificate issued by the authorized medical officer, if claiming the relaxation under PwD category

The candidates shall report at the Examination Centre two hours before the commencement of the Examination so as to complete the frisking and registration formalities well before the time. Registration desk will be closed 60 minutes prior to the examination.

Candidates shall not be permitted to enter in the Examination Hall/ Room after 9.00 a.m. The candidates are advised to read the instructions on the admit card carefully and follow them during the conduct of the examination. The candidate must show, on demand, the Admit Card downloaded/ printed from the NTA’s website for entry in the examination room/hall. A candidate who does not possess the valid Admit Card shall not be permitted for the examination under the any circumstances by the Center Superintendent.

A Seat indicating roll number will be allocated to each candidate. Candidates should find and sit on their allocated seat only. Any candidate found to have changed room/hall or the seat on his/her own other than allotted, his/her candidature shall be cancelled and no plea would be accepted for it.

No candidate, without the special permission of the Centre Superintendent or the Invigilator concerned, will leave his/her seat or Examination Room/ Hall until the full duration of the paper is over. Candidates must follow the instructions strictly as instructed by the Centre Superintendent/ Invigilators. Candidates should not leave the room/ hall without handing over their rough sheets to the invigilator on duty in the Room/ Hall. Smoking, chewing gutka, spitting etc in the Examination Room/ Hall is strictly prohibited.

For those who are unable to appear on the scheduled date of tests for any reason, the NTA shall not be responsible for conduct of re-test, under any circumstances.

## 17. LEGAL JURISDICTION

All disputes pertaining to the conduct of NCHM JEE 2020 Examination including Result shall fall within the jurisdiction of Delhi only. The Director (Admin) of the NTA shall be the official by whose designation the NTA may sue or be sued.

## 18. FOR COUNSELLING AND OTHER ADMISSION RELATED INFORMATION

### 18.1 ALLOTMENT OF SEATS THROUGH COUNSELLING PROCESS

There shall be three rounds of Counselling on the basis of merit. The detailed process of counselling shall be available in the website [www.nchmcounselling.nic.in](http://www.nchmcounselling.nic.in) along with declaration of result of NCHM-JEE in the **3rd week of May of 2020**.

### 18.2 COUNSELLING AND SEAT ACCEPTANCE FEE :

- a. There is no fee for registration of Counselling, however the candidate will have to deposit Counselling and Seat Acceptance Fee of **Rs.40,000/-** which will be inclusive of part of First Semester Fee (Rs.38000+2000 Counselling charges) through payment gateway available on the website. After depositing fee, details of depositing fee along with other testimonials, the candidate has to go for verification of documents at any Reporting Center.
- b. Candidate who have been deposited fee in first round or second round of Counselling after allotment of a seat, but interested to participate in Final round, not required to deposit Seat Acceptance Fee again. The already deposited fee will automatically be transferred to Final Round;
- c. Candidate who have been deposited fee in first round or second round of Counselling and not attended the document verification towards seat confirmation, but interested to participate in Final round, are not required to deposit Seat Acceptance Fee again. The already deposited fee will automatically be transferred to Final Round;
- d. Candidate who have been deposited fee in first round or second round of Counselling, also attended the document verification towards seat confirmation and further withdrawn from the allotted seat either on-line or off-line, but willing to participate in Final Round, are not required to deposit Seat Acceptance Fee again.  
Since the withdrawal request for refund is processed only after completion of the Counselling Process and therefore the already deposited fee will automatically be transferred to Final Round;

### 18.3 WITHDRAWAL(QUIT) FROM THE ALLOTTED SEAT AND FEE REFUND POLICY :

- A. **Where 100% of deposited fee (Rs.38000) is permitted (except the Counselling fee of Rs.2000/-).**
  - i. Candidates who have deposited Seat Acceptance and Counselling fee of Rs.40,000 but withdrawn from allotted seat, on-line by the cut-off date (**to be mentioned in Counselling schedule, shall be given during Counselling at website**), are eligible for refund Rs.38000/-;
  - ii. Candidates who have either not participated in 1<sup>st</sup> or/and 2<sup>nd</sup> round or
    - participated in those earlier rounds but not allotted any seat, or
    - participated in those earlier rounds and allotted seat but seat cancelled automatically due to not depositing of Seat acceptance fee, but have further participated in Final Round of Counselling as a fresh candidate by filling the option of the Institute in the Counselling portal, by depositing Rs.40,000 and no seat allotted in the Final Round, are eligible for refund Rs.38000/-;
  - iii. Candidate who have been allotted seat during first and second rounds of Counselling and reported at Reporting Center for verification of documents but withdrawn from allotted seat within cut-off date as mentioned in sub clause (i) above and participated in the Final Round of Counselling, where the earlier deposited amount automatically transferred to the Final Round, but not allotted any seat, are eligible for refund Rs.38000/-;
- B. **Where part refund of fee is permitted (under this category total amount to be forfeited is Rs.2000 + Rs.29100 and refund amount is Rs.8,900)**

- i. Candidates who have been allotted seat during first, second rounds of Counselling and could not withdraw through the system (on-line at Reporting Center only) by the cut-off date as at A (i) above, either reported or not reported at the Reporting center for document verification, are eligible to get refund Rs.8900/- only.
- ii. Candidate who have been allotted seat during first and second rounds of Counselling and reported at Reporting Center for verification of documents but withdrawn from allotted seat within cut-off date as mentioned in clause A(i) above and further participated in the Final Round of Counselling, where the earlier deposited amount automatically transferred to the Final Round as clause A(iii) above and also allotted a seat in Final Round, but not reported to the Reporting Center for document verification, are eligible for refund Rs.8,900/- only;
- iii. Candidates who have been allotted seat through first, second & final rounds of Counselling, reported the Reporting center for document verification and either not reported to the allotted Institute or reported at the allotted Institute (not deposited the balance fee at the Institute) but did not attend any class, are eligible to get refund only Rs.8900/;
- iv. Candidates who have been allotted seat through first, second & final rounds of Counselling, reported the Reporting center for document verification and reported at the allotted Institute, deposited the balance fee at the Institute, but did not attend any class, are eligible to get refund only Rs.8900/-, plus the fee deposited in the Institute. In case the Hostel fee also deposited in the Institute, the candidate will get refund of proportionate amount of hostel fee, after deducting the amount for the facility availed by the Candidate, if any;

**C. Where No Refund is applicable** (except Caution Money Rs.6500/- if paid while reporting at the allotted institute)

Candidates who have been allotted seat through first, second or final rounds of Counselling, reported the Reporting center for document verification and further reported to the allotted Institute and deposited the remaining fee to the Institute, attended any class/ classes, are eligible to get refund the Caution Money only from the Institute.

**IMPORTANT INSTRUCTIONS:**

- The refund of fee in respect of A(i - iii) shall be made by NCHMCT through RTGS in favour of candidate within 45 days from the close of last Counselling on written request along with bank details.
- The refund of fee in respect of B(i) & (ii) shall be made by NCHMCT upon confirmation from the allotted institute regarding non-reporting of the candidate. The payment shall be released within 45 days from the date of commencement of classes in the Institute, shall be given during Counselling at website, directly in the given account details at the time of Counselling.
- Refund of fee in respect of B (iii) shall be made by NCHMCT upon confirmation from the allotted institute regarding non-reporting of the candidate. In case of reporting at allotted Institute, the refund will be made by the respective allotted Institute on receipt of written request from the candidate within a time limit to be fixed by the Institute;
- Refund of fee in respect of B (iv) shall be made by the respective allotted Institute on receipt of written request from the candidate within 45 days from the receipt of written request by the respective institute along with requisite supporting documents.

**18.4 COMMENCEMENT OF ACADEMIC SESSION**

Induction for 2020-21 batch will commence from, **22<sup>nd</sup> July 2020** in all the affiliated institutes.

**18.5 INTER-INSTITUTE TRANSFER/ MIGRATION**

National Council does not allow inter-institute transfer or migration on any ground during the entire duration of course since the allotment of Institute are done on merit-cum-choice only. No request for transfer or migration will be entertained after allotment of seat in any Institute of Hotel Management.



**19. FEE STRUCTURE 2020-21****19.1 FEE STRUCTURE (for Government sponsored Institutes)**

Components	2020-21		2021-22		2022-23	
	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester	3 <sup>rd</sup> Semester	4 <sup>th</sup> Semester	5 <sup>th</sup> Semester	6 <sup>th</sup> Semester
Admission Fee	1500	NIL	NIL	NIL	NIL	Nil
Enrolment Fee (One time)	1800	NIL	NIL	NIL	NIL	Nil
Tuition Fee	39700*	39700*	40600*	40600*	46600*	46600*
IGNOU Fee	12700	-	12700	-	12700	-
Examination Fee	2500	2500	2500	2500	2500	2500
Caution Money (Refundable)	6500	NIL	NIL	NIL	NIL	NIL
<b>TOTAL</b>	<b>64700</b>	<b>42200</b>	<b>55800</b>	<b>43100</b>	<b>61800</b>	<b>49100</b>

**\*Note:** - The above is a common fee structure for all the Central and State IHMs is tentative and likely to be increased by half of the percentage of the price index to be declared by RBI. However the cities in India has been divided in three categories according to the status of the city in which the IHMs are located and given discretion of charging higher tuition fee to the IHMs located in first two category of cities. The categorization of the cities and the discretion of charging increased tuition fee is as under

Category	Cities where the IHMs are located	Maximum discretion allowed to the respective Board of the IHM
"A"	Delhi, Mumbai, Kolkata, Chennai, Bengaluru and Hyderabad	Maximum up to 25% in the Tuition fee component only.
"B"	Gandhinagar, Jaipur, Lucknow, Bhopal and Chandigarh	Maximum up to 15% in the Tuition fee component only.
"C"	Rest of the cities where the IHMs are located	No discretion

**19.2 FEE STRUCTURE IN CASE OF PRIVATE AFFILIATED INSTITUTE:**

While the fee of the Central and State Government Institutes is fixed by NCHMCT as given above, fee in case of Private affiliated Institutes may be downloaded from website of respective private Institute. Candidates may also ascertain from the websites of private institutes the availability of hostel and charges for mess and room rent thereof, so that the candidates are fully aware about the charges that are payable to such Institutes. The website address of private affiliated Institutes is given in below.

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